

# WELCOME



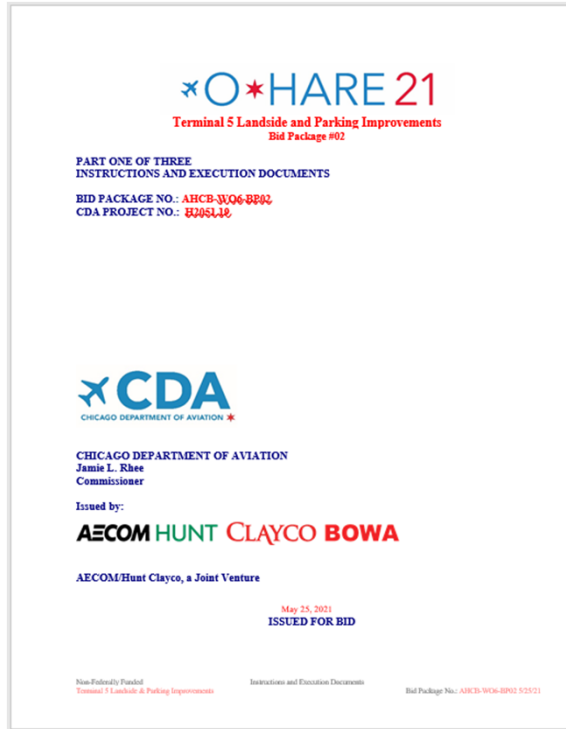
# AVIATION LEARNING SERIES DOING WORK ON

\*O\*HARE 21

SESSION 2  
HOW TO BID AN AHCB JV PROJECT

**AECOM** HUNT CLAYCO **BOWA**

# AGENDA



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Introduction

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Advertising

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Registration

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Prequalification

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Bid Package

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Submission

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Questions

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Survey

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Future Sessions

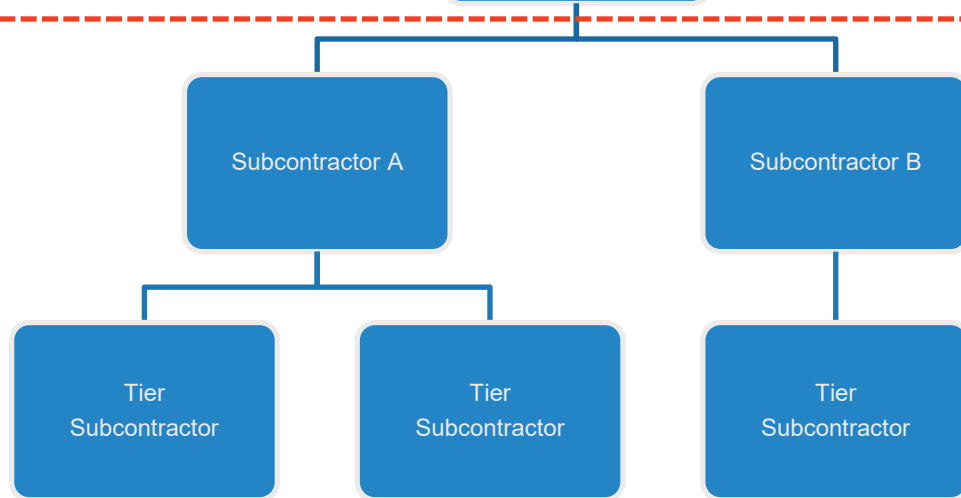
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# INTRODUCTION



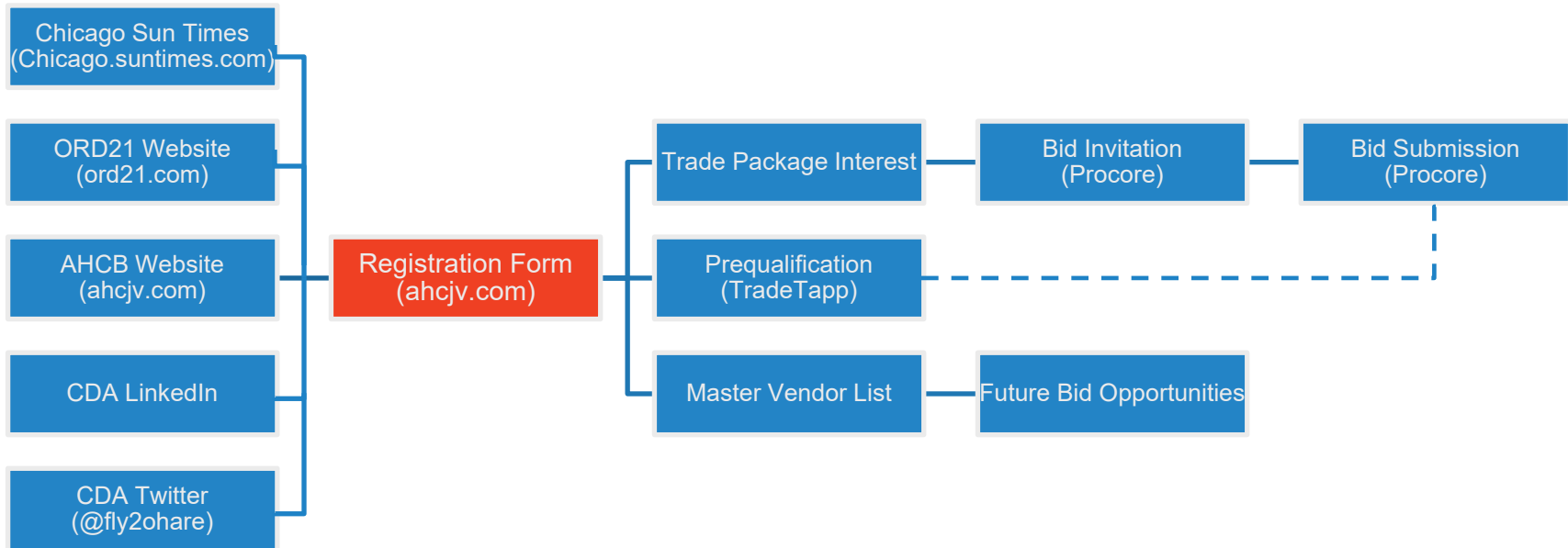
Construction Manager

**AECOM HUNT CLAYCO BOWA**





# INTRODUCTION



# INTRODUCTION

A contract will be awarded per the basis of award stated on the applicable bid form(s).

Bids will be compared based on the Bid Amount(s) and any combination of Alternates of each Trade Package, Bid Incentives if applicable, correctly computed, and a contract, if awarded, will be to the lowest responsive and responsible bidder, as determined by the CMAR.

Trade contractors are welcome to bid multiple trade packages.




# ADVERTISING – WWW.ORD21.COM


SELECT LANGUAGE ▾

O'HARE 21 PROJECTS DOING BUSINESS NEWSROOM

✕ O'HARE 21

O'HARE 21: A NEW C

 O'Hare 21 is Chicago's vision for a modern airport that will be an efficient and accessible international gateway to the world and beyond. Through this \$8.5 billion project, O'Hare will be transformed from curb to gate and meet the needs of the traveling public through the 21st century and beyond.



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Vision for two new satellite concourses  
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# ADVERTISING – WWW.ORD21.COM

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CHICAGO DEPARTMENT OF AVIATION  
NOTICE OF BID OPPORTUNITY WITH  
CONSTRUCTION MANAGER AT RISK ✕ O \* HARE 21

\*\*\*\*

## Bids & Contracts

CDA will advertise a number of bid packages of numerous sizes and types. Use the filters below to find the bid information you are looking for.

Filter Bids & Contracts:

**Upcoming Bid Opportunities** Advertised Bid Solicitations Awarded

CMR1 - Austin Power Partners

CMR2 - Turner Paschen Aviation Partners

CMR3 - AECOM Hunt Clayco Bowa

Terminal 5 Landside and Parking Improvements

**DESCRIPTION OF BID SCOPE OF WORK**  
Construction of a new parking garage structure and surface parking lot improvements for the accommodation of approximately 1,800 parking spaces in the area currently occupied by the existing surface parking lot D. The project further includes landside and roadway improvements to the entrance of the parking lots, roadway and intersection upgrades, and Bessie Coleman ramp entrance improvements. Construction of the new parking garage will require the relocation of existing utilities to a new alignment; this new alignment or "utility corridor" will route through the project limits. Additional trades packages to be released at a later date.

**ANTICIPATED DATE:**  
June 2021

Upcoming Bid Opportunities  
provide future bid packages

O'Hare 21 > Bids

CHICAGO DEPARTMENT OF AVIATION  
NOTICE OF BID OPPORTUNITY WITH  
CONSTRUCTION MANAGER AT RISK ✕ O \* HARE 21

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## Bids & Contracts

CDA will advertise a number of bid packages of numerous sizes and types. Use the filters below to find the bid information you are looking for.

Filter Bids & Contracts:

Upcoming Bid Opportunities **Advertised Bid Solicitations** Awarded

Filter by:

Includes Small Business Enterprise  Includes Medium Business Enterprise  Target Market

Reset

CMR3 - AECOM Hunt Clayco Bowa

Elevated Parking Structure Repairs - Bid Package No. 3 - Notice of Bid Opportunity (Advertised On 01/13/2020) >

Terminal Area Fire Main Relocation - Lower Level Utility & Pavement Reconstruction - Bid Package 3 - Trade Package 9 - Notice of Bid Opportunity (Advertised On 01/13/2020) >

Terminal Area Fire Main Relocation - Lower Level Utility & Pavement Reconstruction - Bid Package 3 - Trade Package 10 - Notice of Bid Opportunity (Advertised On 01/13/2020) >

Advertised Bid Solicitation  
provide released bid packages

# ADVERTISING – WWW.AHCJV.COM

AECOM HUNT CLAYCO BOWA

HOME ABOUT **PROJECTS** COMMUNITY DEVELOPMENT EVENTS WORK WITH US EMPLOYMENT

- Terminal 5 Landside Parking Improvements
- Lower Level Utility & Pavement Reconstruction (LLUPR)
- Elevated Parking Structure (EPS) Restoration
- Runway 4R-22L Rehabilitation

A National Aviation Builder

70+ Projects

23M Square Feet

\$4.5B Construction Value

AECOM HUNT CLAYCO BOWA

## Terminal 5 Landside Parking Improvements

Construction of a new parking garage structure and surface parking lot improvements for the accommodation of approximately 1,800 parking spaces in the area currently occupied by the existing surface parking lot D. The project further includes landside and roadway improvements to the entrance of the parking lots, roadway and intersection upgrades, and Bessie Coleman ramp entrance improvements. Construction of the new parking garage will require the relocation of existing utilities to a new alignment; this new alignment or "utility corridor" will route through the project limits. The project further includes those elements of the curbside expansion elements of the Terminal 5 Expansion within the garage project limits to include passenger ingress and egress.

### Scope Items include:

- Installation new electrical duct bank
- Relocation of existing water main
- Jack and bore
- Asphalt/concrete patching, landscaping & site remediation
- New CIP concrete parking garage
- Curtain wall façade system
- Panel cladding system



### Bid Package No. 1 – Advanced Utility Relocation (AWARDED)

1. TP 1 – Electrical Areas 1 & 3
2. TP 2 – Electrical Areas 2 & 4
3. TP 3 – Water Main
4. TP 4 – Asphalt & Concrete Restoration
5. TP 5 – Landscaping & Erosion Control

### Bid Package No. 2 – Projected Issue For Bid May 2021

1. TP 6 – Demolition
2. TP 7 – Earthwork
3. TP 8 – Deep Foundations
4. TP 9 – Earth Retention Systems
5. TP 10 – Elevators & Escalators

### Bid Package No. 3 – TBD

Trade packages within Bid Package 3 will be provided at an alter date. For a complete listing of potential trade packages, please fill out the **Bid Registration Form** on our website under the **Work With Us** section. You will be able to select future scopes of work which you would like to receive information on.

× O'HARE 21

× CDA

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POPULAR SEARCHES ▾

SEARCH KEYWORDS:  
AHCB

All Words Any Words Exact Phrase

EXCLUDE:

FILTERED BY:

COUNTY	Any	+
CITY	Any	+
PUBLICATION	Any	+
DATE RANGE	5/7/2021 7/6/2021	+

RESET 

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Chicago Sun-Times

Chicago Sun-Times

Publication Name:  
Chicago Sun-Times

Publication URL:  
[suntimes.com](https://www.suntimes.com)

Publication City and State:  
Chicago, IL

Publication County:  
Cook

Notice Popular Keyword Category:

Notice Keywords:  
AHCB

Chicago Sun-Times

Back  
Notice Publish Date:  
Tuesday, June 08, 2021

Notice Content

Bid Opportunity: Terminal 5 Landside Parking Improvements, Bid Package 2 Early Release Scopes of Work. AECOM/Hunt Clayco, a Joint Venture comprised of AECOM/Hunt, Clayco and Bowa (AHCB) has issued an Opportunity to Prequalify for the following: Terminal 5 Landside & Parking Improvements, Bid Package 2 Early Release Scopes of Work. Pre-Qualification Notice Date: June 2, 2021. AHCB has been selected as the CHR for the Terminal 5 Landside & Parking Improvements project at O'Hare International Airport. The Bid Package 2 includes the following: Trade Package 06 Structural Demolition includes select demolition of existing pedestrian bridge, canopy, handrails, and MEP systems contained within the structure. The demolition is limited to above grade structural demolition only. Trade Package 07 Site Demolition & Earthwork

# REGISTRATION

Visit our AHCB JV website at: [www.ahcjb.com](http://www.ahcjb.com).



Click “Work With Us”



## How to work with AECOM Hunt Clayco Bowa

- 1 Complete the Bidder Registration Form**  
Click the button above and submit form to receive upcoming bid notices
- 2 Complete the Prequalification on TradeTap**  
One time rolling prequalification with annual update
- 3 Indicate Interest in a Project Trade Package**  
Send an email to [info@ahcjb.com](mailto:info@ahcjb.com) to be added to a Project Trade Package Bid List
- 4 Receive ITB and Review all Project Requirements**  
Prequalification questionnaire and documents must be submitted complete to receive an ITB

Click the “Start Bidding Registration Process”



# REGISTRATION

HOME ABOUT PROJECTS COMMUNITY DEVELOPMENT EVENTS WORK WITH US EMPLOYMENT

## Bid Registration Form

AECOM Hunt Clayco Dowda is committed to executing a procurement process that is fair and open to all subcontractors interested in working at O'Hare airport.

All subcontractors that wish to receive invitations to bid on individual trade packages are required to complete this Bid Registration Form below. AECOM Hunt Clayco Dowda creates its bid lists based upon the Self Performed Services (SPS) list.

If you have already completed this Bid Registration Form, but would like to indicate interest in a new Trade Package, send a detailed email to [info@ahcjv.com](mailto:info@ahcjv.com).

For any other questions or help, please email us at [info@ahcjv.com](mailto:info@ahcjv.com).

### COMPANY INFORMATION

Legal Business Name\*  D.B.A. Firm Name

Address\*  Main Office Phone

Address Line 2

Address Line 3

City  ZIP Code

Name

Fill out the bidder registration form, select applicable trade packages, and click "Submit Form."

### Active Bid Packages

Below is a brief description of AECOM Hunt Clayco's active ORD 21 Bid Packages. Please indicate which Trade Packages you are interested to receive more information on by checking all applicable boxes.

#### Bid Package #1: Advanced Utility Relocation Terminal 5 Landside Parking Improvements

Status: *Prequalification*

Description: This project includes advanced utility work to relocate existing utilities and install new utility structure. The scope includes new ComEd duct bank, trenching, and installation of new utility work after the new utilities are installed.

#### Trade Packages:

- Trade Package 1: Electrical Areas 1 and 3
- Trade Package 2: Electrical Areas 2 and 4
- Trade Package 3: Water Main Relocation
- Trade Package 4: Asphalt Paving
- Trade Package 5: Landscaping

After submitting this form, the designated company contact will receive an email to begin the prequalification process in 1 – 2 days. All subcontractors are required to complete the prequalification process for any contract amount \$50,000 or above regardless of the tier. Suppliers are not required to complete the prequalification. Subcontractors that have not completed the prequalification process will not be awarded a contract so we encourage starting the process as quickly as possible.

AECOM Hunt Clayco has implemented a rolling prequalification process so a subcontractor need only prequalify once and then update annually for the life of the O'Hare 21 program.

Submit Form



# REGISTRATION - BID OPPORTUNITY

After Bidding Registration is completed, Notice of Bid Package Release(s) will be issued via email.

NOTICE OF BID PACKAGE RELEASE  
CONSTRUCTION MANAGER AT RISK

CHICAGO DEPARTMENT OF AVIATION  
✶O✶HARE 21

**Bid Package No. 2 – Parking Garage  
Terminal 5 Landside and Parking Improvements**

If you would like to receive an invitation to bid for any packages below, please indicate on the registration form at [ahciv.com/bidding-registration](http://ahciv.com/bidding-registration).

**Project Scope of Work:**

The project scope of work includes construction of a six (6) level, cast-in-place, post tension parking structure supported by two (2) helical ramps at the ends of the garage for movement between levels. The parking garage will accommodate approximately 1700 vehicles with an additional 650 vehicles in surface parking. The project will include (2) vehicular bridges curbside expansion access and modifications to the I-90 on-ramp. This notice of bid opportunity is the for packages listed below.

**Trade Packages:**

- Trade Package No. 06 – Demolition
- Trade Package No. 07 – Earthwork
- Trade Package No. 08 – Deep Foundations
- Trade Package No. 09 – Earth Retention System
- Trade Package No. 10 – Elevators and Escalators

**Invitation to Bid Release Date:** May 25, 2021  
**Pre-Qualification Submission Due Date:** May 25, 2021  
**Pre-Bid Conference & Site Walk-Thru:** June 1, 2021  
**Bid Opening:** July 1, 2021

# PREQUALIFICATION

Email will be sent to Subcontractor with a link to TradeTapp. Complete the prequalification questionnaire, upload the requested documents within TradeTapp, and click “Submit.”

**AECOM Hunt Clayco - O'Hare 21** has invited **Test** to qualify through TradeTapp.

**Shaily Patel** ([shaily.patel@ahcgv.com](mailto:shaily.patel@ahcgv.com)) has invited your company to complete their prequalification questionnaire: "**Primary Qualification**".

[Accept Invitation](#)

Already have a TradeTapp account? [Click here!](#)

# PREQUALIFICATION – TRADETAPP



General



Contacts



Projects



Legal



Integrity



Safety



Insurance



Financial



Review

Contact [info@ahcjh.com](mailto:info@ahcjh.com) for a TradeTapp user guide

# PREQUALIFICATION – TRADETAPP



## REQUIRED SUPPORTING DOCUMENTS

- OSHA 300/300A Logs
- Corporate Safety Manual
- Certificate of Insurance
- Surety Letter
- IRS W-9
- Work-In-Progress (WIP) Schedule
- Bank Reference Letter or “Good Guy” Letter
- Audited Financial Statements

# BID PACKAGE - INVITATION

## INVITATION TO BID

- View bid documents
- Indicate intent to bid
- Upload bid documents

Hi Upasna Viswanathan,  
Upasna Viswanathan from AECOM HUNT CLAYCO BOWA  
has invited you to bid on the project:  
Terminal 5 Parking & Land side Improvements

[Download Files](#) [View in Procure](#)

Let AECOM HUNT CLAYCO BOWA know if you intend to bid on this project:

Yes  No

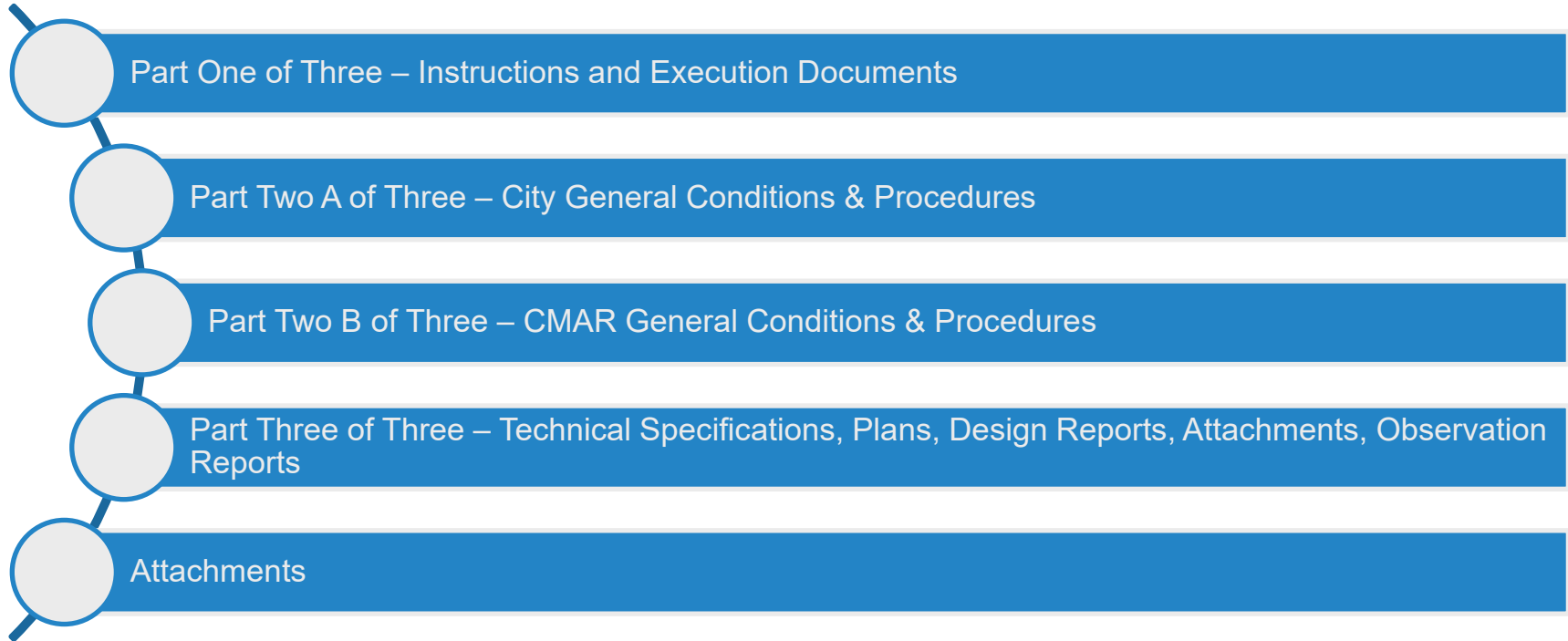
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**BID PACKAGE NAME**  
Trade Package 9 - Elevators & Escalators

**PROJECT INFORMATION**  
Construction of a new parking garage structure and surface parking lot improvements for the accommodation of approximately 1,800 parking spaces in the area currently occupied by the existing surface parking lot D. The project further includes landside and roadway improvements to the entrance of the parking lots, roadway and intersection upgrades, and Bessie Coleman ramp entrance improvements. Construction of the new parking garage will require the relocation of existing utilities to a new alignment; this new alignment or "utility corridor" will route through the project limits.

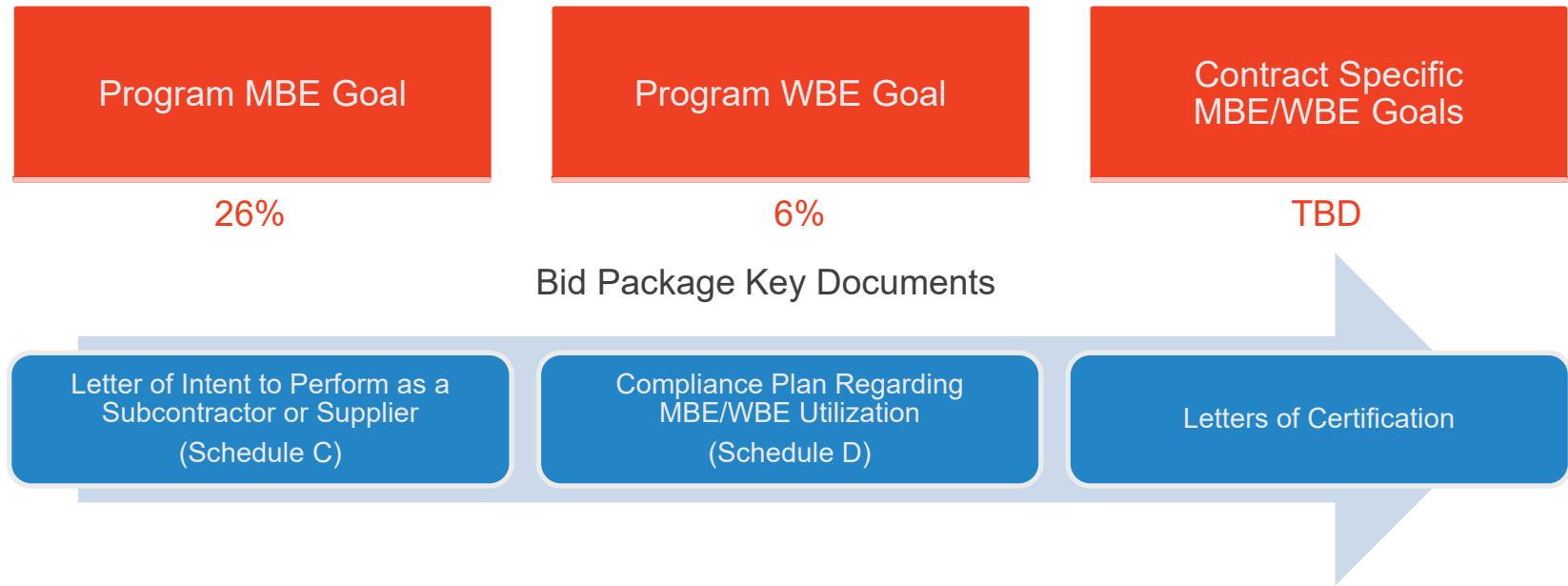
**INSTRUCTIONS FOR BIDDING**  
AECOM/Hunt Clayco, a Joint Venture comprised of AECOM/Hunt, Clayco and BOWA (AHCB) would like to invite

# BID PACKAGE



# BID PACKAGE – MBE & WBE PARTICIPATION

The MBE and WBE Contract Specific Goals established at the time of Contract bid also apply to any modifications to the Contract after award.



# BID PACKAGE - MBE & WBE PARTICIPATION

Firms that are certified as both MBE and WBE may only be listed on a bidder's compliance plan as either a MBE or a WBE to demonstrate compliance with the Contract Specific Goals.

All MBEs and WBEs must be certified with the City of Chicago or Cook County in the area(s) of specialty listed (NAICS).

Only payments made to MBE/WBE firms that meet both the **commercially useful function** and **area of specialty** requirements described above will be counted toward the contract goals.

**MBE/WBE CONTRACT COMMITMENTS CAN BE MET BY:**

**FIRM'S STATUS AS AN MBE/WBE**

**FORMING A JOINT VENTURE WITH AN MBE/WBE THAT WILL WORK ON THE PROJECT**

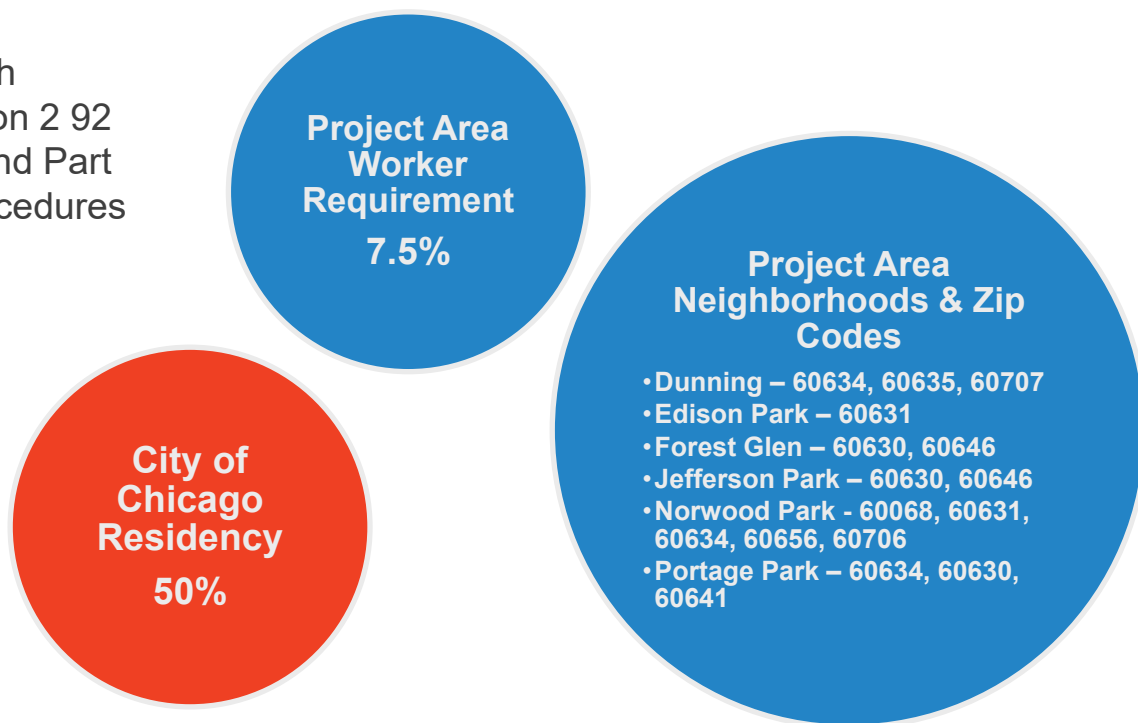
**SUBCONTRACTING A PORTION OF THE WORK TO AN MBE/WBE**

**PURCHASE OF MATERIALS USED IN THE PERFORMANCE OF THE CONTRACT FROM AN MBE/WBE.**



# BID PACKAGE – WORKFORCE COMMITMENTS

The Contract requires compliance with Chicago Residency Ordinance, Section 2 92 330 of the Chicago Municipal Code and Part Two City General Conditions and Procedures of the Contract Documents.



# BID PACKAGE – PREVAILING WAGES

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Contractor shall comply with prevailing wage standards applicable to the Project as set forth by the City of Chicago Multi-Project Labor Agreement.

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Cook County, Illinois - Prevailing Wages

---

Contractor shall be solely responsible to accurately document the Union affiliation, associated hourly wage rate and fringe benefits commensurate with the duties being performed by each of its workers.

# BID PACKAGE - INCENTIVES

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The Bid Incentives function by reducing the Bidder's total base bid in the amount of the applicable Bid Incentive percentage.

---

Incentives can, in many but not all cases, be used cumulatively when a Bidder is eligible for more than one. Some Incentives are incompatible with one another. When a Bidder is eligible for two incompatible Incentives, the Bidder may choose which one to seek with its Bid.

---

Incentives require continued compliance during contract performance with the eligibility factors that resulted in awarding the Incentive or participation in the Program. Failure to do so will have adverse consequences to the Bidder that is granted the Incentive or who participated in the Program.

# BID PACKAGE - INCENTIVES

## MUNICIPAL CODE OF CHICAGO (MCC) - BID INCENTIVE

- (2-92-337) - Commitment Regarding Business Enterprises Owned by People with Disabilities (BEPD)
- (2-92-595) - Bid Incentive for Alternatively Powered Vehicles
- (2-92-412) - City-Based Businesses (Chicago Business Preference)
- (2-92-418) - Bid Incentive for Veteran Owned Small Local Businesses and Eligible Joint Ventures
- (2-92-407) - Bid Incentive for Utilization of Veteran-Owned Subcontractors
- (2-92-405) - Project Area Subcontractor Bid Preference
- (2-92-535) - Mentoring Program Bid Preference
- (2-92-407) - Commitment to Encourage Diverse Workforce and Management

# BID PACKAGE - ALTERNATES

- Alternates are broken out in the Scope of Work as well as in the Bid Form.
- Circle Add or Deduct as it applies – write in “No Change” for no cost impact.
- No response will indicate a “No Change” or no cost impact.

Issued for Bid AECOM/Hunt Clayco, a Joint Venture May 25, 2021

**B. ALTERNATES** (Circle Add or Deduct as it applies – write in “No Change” for no cost impact. No response will indicate a “No Change” or no cost impact):

**Alternate 1**  
Description: Credit if all fill required can be brought in from a location at the airport.  
ADD / DEDUCT  
\_\_\_\_\_  
(amount in words) \$ \_\_\_\_\_  
(figures)

**Alternate 2**  
Description: Credit if existing asphalt and concrete can be milled and re-used as base/fill material.  
ADD / DEDUCT  
\_\_\_\_\_  
(amount in words) \$ \_\_\_\_\_  
(figures)

**Alternate 3**  
Description: Credit per yard, if spoils from Deep Foundations/Others can be re-used as fill material.  
ADD / DEDUCT  
\_\_\_\_\_  
(amount in words) \$ \_\_\_\_\_  
(figures)

**Alternate 4**  
Description: Add alternate to provide lime stabilization at all areas within the building and south core footprint, where this subcontractor is providing a working platform for the Deep Foundations subcontractor.  
ADD / DEDUCT  
\_\_\_\_\_  
(amount in words) \$ \_\_\_\_\_  
(figures)

**Alternate 5**  
Description: Alternate cost if parking cannot be provided on the construction site, and crew needs to be bussed in. AHCB will provide bussing. Assume total travel time of 45 minutes, in addition to a regular work day.  
ADD / DEDUCT  
\_\_\_\_\_  
(amount in words) \$ \_\_\_\_\_  
(figures)

**Alternate 6**  
Description: Credit if material that needs to be hauled off, can be hauled off to a Subtitle D facility in lieu of a PFAS facility.  
ADD / DEDUCT  
\_\_\_\_\_  
(amount in words) \$ \_\_\_\_\_  
(figures)

Non-Federally Funded Instructions and Execution Documents Bid Package No.: AHCB-W06-BP00 5/25/21  
Terminal 5 Landside & Parking Improvements 1

# BID PACKAGE – VOLUNTARY ALTERNATES

Bidders are encouraged to provide Value Engineering alternates in the Voluntary Alternate section of the Bid Form.

No Value Engineering ideas will be shared with other bidders.

C. **VOLUNTARY ALTERNATES** (Proposers are encouraged to provide voluntary alternates; the description must adequately convey the alternate scope and associated schedule impacts; circle Add or Deduct as it applies – write in “No Change” for no cost impact):

**Voluntary Alternate 1**

Description: \_\_\_\_\_

ADD / DEDUCT \_\_\_\_\_

\_\_\_\_\_ (amount in words)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ (figures)

**Voluntary Alternate 2**

Description: \_\_\_\_\_

ADD / DEDUCT \_\_\_\_\_

\_\_\_\_\_ (amount in words)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ (figures)

**NOTE** *Voluntary Alternates may be awarded at the sole discretion of AHCB.*

# BID PACKAGE - CHECKLIST

## DOCUMENT SUBMITTAL CHECKLIST

This checklist is intended to assist Bidders but does not necessarily reference all documents required in this particular Bid Package. Bidders should review this entire Part One for additional requirements. Missing forms may invalidate a bid.

### Form

Bid Form, Schedule of Prices & Subcontractor & Material List (Initials Required at Sections G, I, J and K of Bid Form.)

Proposal Execution Form (Only fill out one form applicable to your company.)

Corporation

Partnership

Sole Proprietor

Joint Venture

EDS Affidavit & Appendixes A, B and C

Proper Insurance Certificate

Sexual Harassment Policy Affidavit

### Required





### As Required







## DOCUMENT SUBMITTAL CHECKLIST

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Form	Required	As Required
Bid Form, Schedule of Prices & Subcontractor & Material List (Initials Required at Sections G, I, J and K of Bid Form.)	<input type="checkbox"/>	
Proposal Execution Form (Only fill out one form applicable to your company.)	<input type="checkbox"/>	
Corporation		<input type="checkbox"/>
Partnership		<input type="checkbox"/>
Sole Proprietor		<input type="checkbox"/>
Joint Venture		<input type="checkbox"/>
EDS Affidavit & Appendixes A, B and C		<input type="checkbox"/>
Proper Insurance Certificate	<input type="checkbox"/>	
Sexual Harassment Policy Affidavit	<input type="checkbox"/>	
<b>MBE/WBE Forms:</b>		
Schedule B – MBE/WBE Affidavit of Joint Venture		<input type="checkbox"/>
Schedule C – MBE/WBE Letter of Intent to Perform (Subcontractor, 2nd Tier or Supplier)		<input type="checkbox"/>
Schedule D – Compliance Plan Regarding MBE/WBE Utilization (Affidavit of Prime Contractor) *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
Schedule F – Report of Subcontractor Solicitations for Construction Contracts		<input type="checkbox"/>
Schedule H – Documentation of Good Faith Efforts		<input type="checkbox"/>
MBE/WBE Veteran Certification Letters *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
<b>Small Business Initiative Forms:</b>		
Schedule B-5 or B-6 – Affidavit of SBE JV		<input type="checkbox"/>
Schedule CSP or C6P – SBE Letter of Intent to Perform as Prime Contractor		<input type="checkbox"/>
Schedule CSS or C6S – SBE Letter of Intent to Perform as Subcontractor or Supplier		<input type="checkbox"/>
Schedule DS or D4 – Affidavit of Prime Contractor Regarding SBI Compliance Plan		<input type="checkbox"/>
Affidavit of Small Business Status		<input type="checkbox"/>
<b>Bid Incentive Forms:</b>		
Business Enterprises Owned by People with Disabilities		<input type="checkbox"/>
Automatically Powered Vehicles		<input type="checkbox"/>
Affidavit of Chicago Business		<input type="checkbox"/>
Veteran Owned Affidavit		<input type="checkbox"/>
Project Area Subcontractor		<input type="checkbox"/>
Mentor Program Affidavit		<input type="checkbox"/>
Award Criteria Determination		<input type="checkbox"/>
Diverse Management & Workforce		<input type="checkbox"/>

Non-Federally Funded  
Terminal 5 Landside & Parking Improvements

Instructions and Execution Documents

Bid Package No.: ASHC3-W06-RP02 5/23/21

# BID PACKAGE - CHECKLIST

<b>MBE/WBE Forms</b>	
Schedule B – MBE/WBE Affidavit of Joint Venture	<input type="checkbox"/>
Schedule C – MBE/WBE Letter of Intent to Perform (Subcontractor, 2nd Tier or Supplier)	<input type="checkbox"/>
Schedule D – Compliance Plan Regarding MBE/WBE Utilization (Affidavit of Prime Contractor) *Not Required for SBI Trade Package Only.	<input type="checkbox"/>
Schedule F – Report of Subcontractor Solicitations for Construction Contracts	<input type="checkbox"/>
Schedule H – Documentation of Good Faith Efforts	<input type="checkbox"/>
MBE/WBE/Veteran Certification Letters *Not Required for SBI Trade Package Only.	<input type="checkbox"/>

DOCUMENT SUBMITTAL CHECKLIST		
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Bid Form, Schedule of Prices & Subcontractor & Material List (initials Required at Sections G, I, J and K of Bid Form.)	<input type="checkbox"/>	
Proposal Execution Form (Only fill out one form applicable to your company.)	<input type="checkbox"/>	
Corporation		<input type="checkbox"/>
Partnership		<input type="checkbox"/>
Sole Proprietor		<input type="checkbox"/>
Joint Venture		<input type="checkbox"/>
EDS Affidavit & Appendices A, B and C		<input type="checkbox"/>
Proper Insurance Certificate	<input type="checkbox"/>	
Sexual Harassment Policy Affidavit	<input type="checkbox"/>	
<b>MBE/WBE Forms</b>		
Schedule B – MBE/WBE Affidavit of Joint Venture		<input type="checkbox"/>
Schedule C – MBE/WBE Letter of Intent to Perform (Subcontractor, 2nd Tier or Supplier)		<input type="checkbox"/>
Schedule D – Compliance Plan Regarding MBE/WBE Utilization (Affidavit of Prime Contractor) *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
Schedule F – Report of Subcontractor Solicitations for Construction Contracts		<input type="checkbox"/>
Schedule H – Documentation of Good Faith Efforts		<input type="checkbox"/>
MBE/WBE/Veteran Certification Letters *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
<b>Small Business Initiative Form</b>		
Schedule B-5 or B-6 – Affidavit of SBE JV		<input type="checkbox"/>
Schedule CSP or C6P – SBE Letter of Intent to Perform as Prime Contractor		<input type="checkbox"/>
Schedule CSS or C6S – SBE Letter of Intent to Perform as Subcontractor or Supplier		<input type="checkbox"/>
Schedule D3 or D4 – Affidavit of Prime Contractor Regarding SBI Compliance Plan		<input type="checkbox"/>
Affidavit of Small Business Status		<input type="checkbox"/>
<b>Bid Incentive Forms</b>		
Business Enterprises Owned by People with Disabilities		<input type="checkbox"/>
Alternately Powered Vehicles		<input type="checkbox"/>
Affidavit of Chicago Business		<input type="checkbox"/>
Veteran Owned Affidavit		<input type="checkbox"/>
Project Area Subcontractor		<input type="checkbox"/>
Mentor Program Affidavit		<input type="checkbox"/>
Award Criteria Determination		<input type="checkbox"/>
Diverse Management & Workforce		<input type="checkbox"/>
Non-Federally Funded Terminal 5 Landside & Parking Improvements	Instructions and Execution Documents	Bid Package No.: ASHC3-W06-RP02 5/23/21



# BID PACKAGE – SCHEDULE D COMPLIANCE PLAN REGARDING MBE/WBE UTILIZATION

## SCHEDULE D: Compliance Plan Regarding MBE & WBE Utilization Aff Contractor

**FOR  
CONSTRUCTION  
PROJECTS ONLY**

**MUST BE SUBMITTED WITH THE BID. FAILURE TO SUBMIT THE SCHEDULE D WILL CAUSE  
THE BID TO BE REJECTED. DUPLICATE AS NEEDED.**

Project Name: \_\_\_\_\_

Bid Package No.: \_\_\_\_\_

In connection with the above captioned contract, I HEREBY DECLARE AND AFFIRM that I am the

(Title of Affiant) \_\_\_\_\_ and a duly authorized representative of

(Name of Contractor) \_\_\_\_\_

and that I have personally reviewed the material and facts set forth in the attached Schedule Cs regarding Minority Business Enterprise and Women Business Enterprise (MBE/WBE) to perform as subcontractor, Joint Venture Agreement, and Schedule B or Schedule B-5 (if applicable). All MBEs and WBEs must be certified with the City of Chicago or Cook County in the area(s) of specialty listed.

Name of MBE	Type of Work to be Performed in accordance with Schedule Cs	Total MBE Participation in dollars	MBE Participation in percentage	Mentor Protégé Program Credit Claimed	Total MBE Participation in percentage
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
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		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%

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Name of WBE	Type of Work to be Performed in accordance with Schedule Cs	Total WBE Participation in dollars	WBE Participation in percentage	Mentor Protégé Program Credit Claimed	Total WBE Participation in percentage
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
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		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%
		\$	%	%	%

Check here if the following is applicable: The Contractor intends to enter into mentor protégé agreements with certain MBEs/WBEs listed above as indicated by entries in the "Mentor Protégé Program Credit Claims" column. Copies of each proposed mentoring program, executed by authorized representatives of the Contractor and respective subcontractor, are attached to this Schedule D. The Contractor may claim an additional 0.5 percent participation credit (up to a maximum of five (5) percent) for every one (1) percent of the value of the contract performed by the MBE/WBE protégé firm.

Total MBE Participation \$ \_\_\_\_\_

Total MBE Participation % (including any Mentor Protégé Program credit) \_\_\_\_\_

Total WBE Participation \$ \_\_\_\_\_

Total WBE Participation % (including any Mentor Protégé Program credit) \_\_\_\_\_

Total Bid \$ \_\_\_\_\_

To the best of my knowledge, information and belief the facts and representations contained in the aforementioned attached Schedules are true, and no material facts have been omitted.

One or more owners or principals of the Contractor ( ) does / ( ) does not have an ownership interest in any MBE or WBE listed in this Schedule D. Provide names of such individuals and their respective ownership percentages, and identify the MBE/WBE firms in which such ownership is held, or indicate "none." Add additional sheets if necessary.

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The Contractor designates the following person as its MBE/WBE Liaison Officer:

(Name- Please Print or Type) \_\_\_\_\_ (Phone) \_\_\_\_\_

**I DO SOLEMNLY DECLARE AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE CONTENTS OF THE FOREGOING DOCUMENT ARE TRUE AND CORRECT, AND THAT I AM AUTHORIZED ON BEHALF OF THE PRIME CONTRACTOR TO MAKE THIS AFFIDAVIT.**

(Name of Contractor – Print or Type) \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

(Signature) \_\_\_\_\_

(Name/Title of Affiant – Print or Type) \_\_\_\_\_

(Date) \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above signed officer \_\_\_\_\_ (Name of Affiant)

personally appeared and, known by me to be the person described in the foregoing Affidavit, acknowledged that (s)he executed the same in the capacity stated therein and for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and seal.

(Notary Public Signature) \_\_\_\_\_

Commission Expires: \_\_\_\_\_

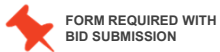
SEAL: \_\_\_\_\_

Non-Federally Funded  
Terminal 1 Landside & Parking Improvements

Instructions and Execution Documents

Bid Package No.: AICB-W06-BP02 53521

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**FORM REQUIRED WITH  
BID SUBMISSION**

# BID PACKAGE – SCHEDULE C MBE/WBE LETTERS OF INTENT TO PERFORM

DPS Version 09/01/2014

**SCHEDULE C: MBE/WBE Letter of Intent to Perform as a Subcontractor to the Contractor**

**NOTICE: THIS SCHEDULE MUST BE AUTHORIZED AND SIGNED BY THE MBE/WBE SUBCONTRACTOR FIRM. FAILURE TO COMPLY MAY RESULT IN THE BID BEING REJECTED AS NON-RESPONSIVE.**

Project Name: \_\_\_\_\_ Bid Package No.: \_\_\_\_\_

From: \_\_\_\_\_  
(Name of MBE/WBE Firm)

To: \_\_\_\_\_ and the City of Chicago.  
(Name of Contractor)

The MBE or WBE status of the undersigned is confirmed by the attached City of Chicago or Cook County Certification Letter. 100% MBE or WBE participation is credited for the use of a MBE or WBE "manufacturer." 60% participation is credited for the use of a MBE or WBE "regular dealer."

The undersigned is prepared to perform the following services in connection with the above named project/contract. If more space is required to fully describe the MBE or WBE proposed scope of work and/or payment schedule, attach additional sheets as necessary. The description must establish that the undersigned is performing a commercially useful function.

The above described performance is offered for the following price and described terms of payment:

Pav Item No./Description	Quantity/Unit Price	Total

Subtotal: \$ \_\_\_\_\_

Total @ 100%: \$ \_\_\_\_\_

Total @ 60% (if the undersigned is performing work as a regular dealer): \$ \_\_\_\_\_

**NOTICE: THIS SCHEDULE AND ATTACHMENTS REQUIRE ORIGINAL SIGNATURES ON EACH PAGE.**

(If not the undersigned, signature of person who filled out this Schedule C) (Date)

(Name/Title-Please Print) (Company Name-Please Print)

(Signature of President/Owner/CEO or Authorized Agent of MBE/WBE) (Date)

(Name/Title-Please Print)

Non-Federally Funded  
Terminal 3 Landside & Parking Improvements

Instructions and Execution Documents  
Bid Package No.: A-MB/WBE-18P2 575/21  
cxxx

DPS Version 09/01/2014

**SCHEDULE C: MBE/WBE Letter of Intent to Perform as a 2<sup>nd</sup> Tier Subcontractor to the Prime Contractor**

**FOR CONSTRUCTION PROJECTS ONLY**

**NOTICE: THIS SCHEDULE MUST BE AUTHORIZED AND SIGNED BY THE MBE/WBE SUBCONTRACTOR FIRM. FAILURE TO COMPLY MAY RESULT IN THE BID BEING REJECTED AS NON-RESPONSIVE.**

Project Name: \_\_\_\_\_ Bid Package No.: \_\_\_\_\_

From: \_\_\_\_\_  
(Name of MBE/WBE Firm)

To: \_\_\_\_\_ and the City of Chicago.  
(Name of 1<sup>st</sup> Tier Contractor)

The MBE or WBE status of the undersigned is confirmed by the attached City of Chicago or Cook County Certification Letter. 100% MBE or WBE participation is credited for the use of a MBE or WBE "manufacturer." 60% participation is credited for the use of a MBE or WBE "regular dealer."

The undersigned is prepared to perform the following services in connection with the above named project/contract. If more space is required to fully describe the MBE or WBE proposed scope of work and/or payment schedule, attach additional sheets as necessary. The description must establish that the undersigned is performing a commercially useful function.

The above described performance is offered for the following price and described terms of payment:

Pav Item No./Description	Quantity/Unit Price	Total

Subtotal: \$ \_\_\_\_\_

Total @ 100%: \$ \_\_\_\_\_

Total @ 60% (if the undersigned is performing work as a regular dealer): \$ \_\_\_\_\_

**NOTICE: THIS SCHEDULE AND ATTACHMENTS REQUIRE ORIGINAL SIGNATURES ON EACH PAGE.**

(If not the undersigned, signature of person who filled out this Schedule C) (Date)

(Name/Title-Please Print) (Company Name-Please Print)

(Signature of President/Owner/CEO or Authorized Agent of MBE/WBE) (Date)

(Name/Title-Please Print)

Non-Federally Funded  
Terminal 3 Landside & Parking Improvements

Instructions and Execution Documents  
Bid Package No.: A-MB/WBE-18P2 575/21  
cxa

DPS Version 09/01/2014

**SCHEDULE C (Contractor): MBE/WBE Letter of Intent to Perform as a SUPPLIER**

Name: \_\_\_\_\_ Bid Package Number: \_\_\_\_\_

(Name of MBE or WBE Firm) \_\_\_\_\_ and the City of Chicago:  
(Name of Contractor)

The MBE or WBE status of the undersigned is confirmed by the attached City of Chicago or Cook County Certification Letter. 100% MBE or WBE participation is credited for the use of a MBE or WBE "manufacturer." 60% participation is credited for the use of a MBE or WBE "regular dealer." The bid is prepared to supply the following goods in connection with the above named project/contract. On a separate sheet, fully describe the MBE proposed scope of work and/or payment schedule, including a description of the commercially useful function being performed. Attach sheets as necessary.

Pav Item No. / Description	Quantity / Unit Price	Total

Line 1: Sub Total: \$ \_\_\_\_\_

Line 2: Total @ 100%: \$ \_\_\_\_\_

Line 3: Total @ 60%: \$ \_\_\_\_\_

**Items**  
The above (Items that are partial pay items, specifically describe the work and subcontract dollar amount(s):

Pav Item No. / Description	Quantity / Unit Price	Total

Line 1: Sub Total: \$ \_\_\_\_\_

Line 2: Total @ 100%: \$ \_\_\_\_\_

Line 3: Total @ 60%: \$ \_\_\_\_\_

**CONTRACTING LEVELS:** A zero (0) must be shown in each blank if the MBE or WBE will not be subcontracting any of the work listed or in this schedule.

% of the dollar value of the MBE or WBE subcontract that will be subcontracted to non-MBE/WBE contractors.

% of the dollar value of the MBE or WBE subcontract that will be subcontracted to MBE or WBE contractors.

If any of the MBE or WBE scope of work will be subcontracted, list the name of the project and attach a brief explanation, on and pay item number of the work that will be subcontracted. MBE/WBE credit will not be given for work subcontracted to non-contractors, except for as allowed in the Special Conditions Regarding Minority Business Enterprise Commitment and Women Enterprise Commitment in Construction Contracts.

signed will enter into a formal written agreement for the above work with you as a Contractor, conditioned upon your execution of a contract MAR, within three (3) business days of your receipt of a signed contract from the CMAR.

are owners or principals of the Contractor ( ) does not have an ownership interest in the undersigned. Provide names of such and their respective ownership percentages, or indicate "none." Attach additional sheets if necessary.

signed has entered into a formal written mentor protégé agreement as a subcontractor/protégé with you as a Prime Contractor/mentor. ( ) No

**THIS SCHEDULE AND ATTACHMENTS REQUIRE ORIGINAL SIGNATURES.**

Authorized President or Authorized Agent of MBE or WBE \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title/Address \_\_\_\_\_

Fully Funded \_\_\_\_\_ Instructions and Execution Documents  
Landside & Parking Improvements Bid Package No.: A-MB/WBE-18P2 575/21  
cxxx

# BID PACKAGE - CHECKLIST

## Small Business Initiative Forms

Schedule B-5 or B-6 – Affidavit of SBE JV

Schedule CSP or C6P – SBE Letter of Intent to Perform as Prime Contractor

Schedule CSS or C6S – SBE Letter of Intent to Perform as Subcontractor or Supplier

Schedule D5 or D6 – Affidavit of Prime Contractor Regarding SBI Compliance Plan

Affidavit of Small Business Status

## DOCUMENT SUBMITTAL CHECKLIST

This checklist is intended to assist Bidders but does not necessarily reference all documents required in this particular Bid Package. Bidders should review this entire Part One for additional requirements. Missing forms may invalidate a bid.

Form	Required	As Required
Bid Form, Schedule of Prices & Subcontractor & Material List (initials Required at Sections G, I, J and K of Bid Form.)	<input type="checkbox"/>	
Proposal Execution Form (Only fill out one form applicable to your company.)	<input type="checkbox"/>	
Corporation		<input type="checkbox"/>
Partnership		<input type="checkbox"/>
Sole Proprietor		<input type="checkbox"/>
Joint Venture		<input type="checkbox"/>
EDS Affidavit & Appendices A, B and C		<input type="checkbox"/>
Proper Insurance Certificate	<input type="checkbox"/>	
Sexual Harassment Policy Affidavit	<input type="checkbox"/>	
<b>MBE/WBE Forms:</b>		
Schedule B – MBE/WBE Affidavit of Joint Venture		<input type="checkbox"/>
Schedule C – MBE/WBE Letter of Intent to Perform (Subcontractor, 2nd Tier or Supplier)		<input type="checkbox"/>
Schedule D – Compliance Plan Regarding MBE/WBE Utilization (Affidavit of Prime Contractor) *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
Schedule F – Report of Subcontractor Solicitations for Construction Contracts		<input type="checkbox"/>
Schedule H – Documentation of Good Faith Efforts		<input type="checkbox"/>
MBE/WBE Veteran Certification Letters *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
<b>Small Business Initiative Forms</b>		
Schedule B-5 or B-6 – Affidavit of SBE JV		<input type="checkbox"/>
Schedule CSP or C6P – SBE Letter of Intent to Perform as Prime Contractor		<input type="checkbox"/>
Schedule CSS or C6S – SBE Letter of Intent to Perform as Subcontractor or Supplier		<input type="checkbox"/>
Schedule D5 or D6 – Affidavit of Prime Contractor Regarding SBI Compliance Plan		<input type="checkbox"/>
Affidavit of Small Business Status		<input type="checkbox"/>
<b>Bid Incentive Forms</b>		
Business Enterprises Owned by People with Disabilities		<input type="checkbox"/>
Automatically Powered Vehicles		<input type="checkbox"/>
Affidavit of Chicago Business		<input type="checkbox"/>
Veterans Owned Affidavit		<input type="checkbox"/>
Project Area Subcontractor		<input type="checkbox"/>
Mentor Program Affidavit		<input type="checkbox"/>
Award Criteria Determination		<input type="checkbox"/>
Diverse Management & Workforce		<input type="checkbox"/>

Non-Federally Funded  
Terminal 5 Landside & Parking Improvements

Instructions and Execution Documents

Bid Package No.: ASHC3-W06-RP02 5/23/21

# BID PACKAGE - CHECKLIST

**Bid Incentive Forms**

- Business Enterprises Owned by People with Disabilities
- Alternatively Powered Vehicles
- Affidavit of Chicago Business
- Veteran Owned Affidavit
- Project Area Subcontractor
- Mentor Program Affidavit
- Award Criteria Determination
- Diverse Management & Workforce

**DOCUMENT SUBMITTAL CHECKLIST**

This checklist is intended to assist Bidders but does not necessarily reference all documents required in this particular Bid Package. Bidders should review this entire Part One for additional requirements. Missing forms may invalidate a bid.

Form	Required	As Required
Bid Form, Schedule of Prices & Subcontractor & Material List (initials Required at Sections G, I, J and K of Bid Form.)	<input type="checkbox"/>	
Proposal Execution Form (Only fill out one form applicable to your company.)	<input type="checkbox"/>	
Corporation		<input type="checkbox"/>
Partnership		<input type="checkbox"/>
Sole Proprietor		<input type="checkbox"/>
Joint Venture		<input type="checkbox"/>
EDS Affidavit & Appendices A, B and C		<input type="checkbox"/>
Proper Insurance Certificate	<input type="checkbox"/>	
Sexual Harassment Policy Affidavit	<input type="checkbox"/>	
<b>MBE/WBE Form:</b>		
Schedule B – MBE/WBE Affidavit of Joint Venture		<input type="checkbox"/>
Schedule C – MBE/WBE Letter of Intent to Perform (Subcontractor, 2nd Tier or Supplier)		<input type="checkbox"/>
Schedule D – Compliance Plan Regarding MBE/WBE Utilization (Affidavit of Prime Contractor) *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
Schedule F – Report of Subcontractor Solicitations for Construction Contracts		<input type="checkbox"/>
Schedule H – Documentation of Good Faith Efforts		<input type="checkbox"/>
MBE/WBE/Veteran Certification Letters *Not Required for SBI Trade Package Only.	<input type="checkbox"/>	
<b>Small Business Initiative Form:</b>		
Schedule B-5 or B-6 – Affidavit of SBE JV		<input type="checkbox"/>
Schedule C5P or C6P – SBE Letter of Intent to Perform as Prime Contractor		<input type="checkbox"/>
Schedule C5S or C6S – SBE Letter of Intent to Perform as Subcontractor or Supplier		<input type="checkbox"/>
Schedule D5 or D4 – Affidavit of Prime Contractor Regarding SBI Compliance Plan		<input type="checkbox"/>
Affidavit of Small Business Status		<input type="checkbox"/>
<b>Bid Incentive Forms</b>		
Business Enterprises Owned by People with Disabilities		<input type="checkbox"/>
Alternatively Powered Vehicles		<input type="checkbox"/>
Affidavit of Chicago Business		<input type="checkbox"/>
Veteran Owned Affidavit		<input type="checkbox"/>
Project Area Subcontractor		<input type="checkbox"/>
Mentor Program Affidavit		<input type="checkbox"/>
Award Criteria Determination		<input type="checkbox"/>
Diverse Management & Workforce		<input type="checkbox"/>

Non-Federally Funded Terminal 5 Landside & Parking Improvements Instructions and Execution Documents Bid Package No.: ASHC3-W06-RP02 5/23/21

# BID PACKAGE – BID INCENTIVE FORMS

**BIDDER'S COMMITMENT TO UTILIZE BUSINESS ENTERPRISES OWNED BY PEOPLE WITH DISABILITIES (BEPD)**

The BEPD Incentive as described in Section 2-92-337 of the Municipal Code of Chicago ("MCC") is applicable to competitively bid contracts funded in whole by City funds. Bidder must submit this form with the bid if it desires to be considered for this bid incentive. Bidders that do not submit this form with their bid will not be eligible for this bid incentive.

Note: The BEPD Incentive is not applicable to contracts funded in whole by City funds, an Eligible Business preference for alternatively powered vehicles may be applicable. Bidder must complete this form if it desires to be considered for this preference. Bidders who do not complete and submit this form will not be eligible for this preference.

**AFFIDAVIT OF ELIGIBLE BUSINESS FOR BID INCENTIVE FOR ALTERNATIVELY POWERED VEHICLES**

If this is a competitively bid Contract funded in whole by City funds, an Eligible Business preference for alternatively powered vehicles may be applicable. Bidder must complete this form if it desires to be considered for this preference. Bidders who do not complete and submit this form will not be eligible for this preference.

1. Is bidder a "City Contractor" ( ) Yes ( ) No

2. Street address \_\_\_\_\_

3. How many currently owned \_\_\_\_\_

4. How many \_\_\_\_\_

5. How many \_\_\_\_\_

**Bidder's Commitment to UTILIZE VETERAN-OWNED SUBCONTRACTORS AFFIDAVIT**

The Veteran-Owned Subcontractors Incentive as described in Section 2-92-407 of the Municipal Code of Chicago ("MCC") is applicable to competitively bid construction projects funded in whole by City funds. Bidder must submit this form with the bid if it desires to be considered for this bid incentive. Bidders that do not submit this page with their bid will not be eligible for this bid incentive. Attach additional sheets if necessary. If this incentive is allocated, neither the Bid Incentive for Certain City-Based Manufacturers described in MCC 2-92-419, nor any other procurement set-aside benefit for a veteran-owned business enterprise under the MCC, will be allocated to the same bid.

Note: The CMAR may request additional information or documentation before determining to apply the preference.

1. Contract title \_\_\_\_\_ Bid Package # \_\_\_\_\_

2. The value of Locally Manufactured Goods (as defined in MCC 2-92-419) and the applicable solicitation that Bidder commits to provide will be what percentage of the total dollar value of the contract? ( ) 1% to 16% - 0.5% incentive ( ) 17% to 32% - 1% incentive ( ) 33% to 49% - 1.5% incentive ( ) 50% or greater - 2% incentive

Bidder understands that if it fails to utilize the committed percentage of veteran-owned subcontractors, under MCC 2-92-407 it may be fined in an amount equal to three times the amount of the bid incentive allocated, unless the prime contractor can demonstrate that due to circumstances beyond the prime contractor's control, the prime contractor's good cause was unable to retain the percentage of veteran-owned subcontractors throughout the duration of the contract period.

Bidder understands that it may be required to produce records to the CMAR to verify the information provided. Under penalty of perjury the person signing below: (1) warrants that he is authorized to execute this Affidavit on behalf of bidder, and (2) warrants that all certifications and statements contained in this Affidavit are true, accurate, and complete as of the date of execution.

Name of Bidder \_\_\_\_\_  
By \_\_\_\_\_ (Print or Type)  
Printed Name \_\_\_\_\_  
Title \_\_\_\_\_  
Signature of Authorized Officer: \_\_\_\_\_ (Signature)  
Title of Signatory: \_\_\_\_\_ (Print or Type)  
State of \_\_\_\_\_ County of \_\_\_\_\_  
Signed and sworn (or affirmed) to before me on \_\_\_\_\_ (date) by \_\_\_\_\_ (name's of person's making statement).

(Signature of Notary Public) \_\_\_\_\_ (Seal)

Non-Federally Funded  
Tentative 1 Landmark & Parking Agreements Instructions and Execution Documents Bid Package No. AHC3B-3034-BP02 178

**CITY-BASED BUSINESS AFFIDAVIT**

The City-Based Business bid preference of 4%, 6%, or 8%, as described in Section 2-92-412 of the Municipal Code of Chicago ("MCC"), is applicable to competitively bid contracts funded in whole by City funds. Bidder must complete this form, and provide a copy of its Chicago business license, if applicable, with its bid.

1. City of Chicago \_\_\_\_\_  
2. Local \_\_\_\_\_  
3. County of \_\_\_\_\_  
4. State of \_\_\_\_\_

**VETERAN-OWNED SMALL LOCAL BUSINESSES AND ELIGIBLE JOINT VENTURE AFFIDAVIT**

Bidder must complete Code of Chicago ("MCC") page will not be regarded as relevant to this bid.

1. Is bidder a "City Contractor" ( ) Yes ( ) No

2. Is bidder an "Eligible Business" ( ) Yes ( ) No

3. Is at least one of the owners of the business a veteran ( ) Yes ( ) No

4. Is at least one of the owners of the business a small local business ( ) Yes ( ) No

5. Is the veteran disabled veteran ( ) Yes ( ) No

6. If the answer to question 5 is "Yes", please provide the veteran's name and service number ( ) Yes ( ) No

7. If qualifying ownership is 50% or greater, please provide the veteran's name and service number ( ) Yes ( ) No

8. List City of \_\_\_\_\_

9. Provide address \_\_\_\_\_

County: \_\_\_\_\_

Bidder understands that if it fails to utilize the committed percentage of Project Area Subcontractor Work, under MCC 2-92-407 it may be fined in an amount equal to three times the amount of the difference between the bid incentive allocated and the bid preference that would have been allocated to that contractor for the amount of project area subcontractor work actually provided.

Bidder understands that it may be required to produce records to the CMAR to verify the information provided. Under penalty of perjury the person signing below: (1) warrants that he is authorized to execute this Affidavit on behalf of bidder, and (2) warrants that all certifications and statements contained in this Affidavit are true, accurate, and complete as of the date of execution.

Name of Bidder: \_\_\_\_\_ (Print or Type)  
Signature of Authorized Officer: \_\_\_\_\_ (Signature)  
Title of Signatory: \_\_\_\_\_ (Print or Type)  
State of \_\_\_\_\_ County of \_\_\_\_\_  
Signed and sworn (or affirmed) to before me on \_\_\_\_\_ (date) by \_\_\_\_\_ (name's of person's making statement).

(Signature of Notary Public) \_\_\_\_\_ (Seal)

Non-Federally Funded  
Tentative 1 Landmark & Parking Agreements Instructions and Execution Documents Bid Package No. AHC3B-3034-BP02 181

**BIDDER'S COMMITMENT TO ENCOURAGE DIVERSE MANAGEMENT AND WORKFORCE**

The Bid Incentive to Encourage Diverse Management and Workforce as described in Section 2-92-535 of the Municipal Code of Chicago ("MCC") is applicable to construction bid contracts funded in whole by City funds. Bidder must submit this form with the bid if it desires to be considered for this bid incentive.

Note: The CMAR may request additional information or documentation before determining to apply the preference.

**MENTORING PROGRAM BID PREFERENCE AFFIDAVIT**

The Mentoring Program bid preference as described in Section 2-92-535 of the Municipal Code of Chicago ("MCC") is applicable to contracts having an estimated value of \$100,000 or more.

A bid preference of 1 percent of the contract base bid is available to qualified bidders that are prime contractors that have entered into a mentoring agreement or whose subcontractor has entered into a subcontractor-to-subcontractor mentoring agreement. The bid preference is used only to calculate an amount to be used in evaluating the bid to determine the low bidder, and it does not affect the contract price.

Bidder must submit this form, and a copy of either its mentoring agreement or a subcontractor-to-subcontractor mentoring agreement, with the bid if it desires to be considered for this bid preference. Bidders that do not submit this page with their bid will not be eligible for this bid preference. Attach additional sheets if necessary.

Note: The CMAR may request additional information or documentation before determining to apply the preference.

Contract title: \_\_\_\_\_  
Bid Package # \_\_\_\_\_

Bidder understands that if it fails to maintain a mentoring agreement or a subcontractor that has a subcontractor-to-subcontractor mentoring agreement, for which this bid preference was taken into consideration in awarding a contract, Bidder shall be fined in an amount equal to three times the amount of the bid preference allocated, unless the Bidder can demonstrate that due to circumstances beyond the Bidder's control, Bidder for good cause was unable to maintain a mentoring agreement or a subcontractor that has a subcontractor-to-subcontractor mentoring agreement throughout the duration of the contract period.

Bidder understands that it may be required to produce records to the CMAR to verify the information provided. Under penalty of perjury the person signing below: (1) warrants that he is authorized to execute this Affidavit on behalf of bidder, and (2) warrants that all certifications and statements contained in this Affidavit are true, accurate, and complete as of the date of execution.

Name of Bidder: \_\_\_\_\_ (Print or Type)  
Signature of Authorized Officer: \_\_\_\_\_ (Signature)  
Title of Signatory: \_\_\_\_\_ (Print or Type)  
State of \_\_\_\_\_  
County of \_\_\_\_\_  
Signed and sworn (or affirmed) to before me on \_\_\_\_\_ (date) by \_\_\_\_\_ (name's of person's making statement).

(Signature of Notary Public) \_\_\_\_\_ (Seal)

Non-Federally Funded  
Tentative 1 Landmark & Parking Agreements Instructions and Execution Documents Bid Package No. AHC3B-3034-BP02

# BID PACKAGE – AWARD CRITERIA DETERMINATION

## AWARD CRITERIA DETERMINATION

Bidder: \_\_\_\_\_

In accordance with Chapter 2-92 of the Municipal Code of Chicago, and in order to promote equality of opportunity for minority and female personnel on this project, the City of Chicago has established the following canvassing formula for the purpose of evaluating proposals and awarding the contract.

Each bidder is invited to propose the minority and female employee utilization goals for the project, as percentages of the journeyworker and apprentice and laborer hours to be expended in the construction of the project. Lines 2, 4, and 6 in the formula shall not be greater than 70 percent in each category, for the purpose of canvassing only. The 70 percent limit shall not deter or restrict the fuller utilization of minority employees for the project, but shall only serve as a limiting figure for use in the formula. Similarly, lines 8, 10, and 12 shall not be greater than 15 percent in each category, for the purpose of canvassing only. Actual amounts of minority and female work will be measured for the total hours of construction workers employed on the projects within each of the categories of journeyworker, apprentice, laborers by the contractor and all of the workite subcontractors.

### Canvassing Formula

- Line 1. Base Bid, in figures \_\_\_\_\_
- Line 2. Percentage of the total journeyworker hours that the Contractor proposes to be worked by minority journeyworkers during construction of the Project. (Maximum figure - 70) \_\_\_\_\_
- Line 3. Multiply Line 2 by Line 1 by 0.04 \_\_\_\_\_
- Line 4. Percentage of the total Apprentice hours that the Contractor proposes to be worked by minority Apprentices during construction of the project. (Maximum figure - 70) \_\_\_\_\_
- Line 5. Multiply Line 4 by Line 1 by 0.03 \_\_\_\_\_
- Line 6. Percentage of the total Laborer hours that the Contractor proposes to be worked by minority Laborers during construction of the project. (Maximum figure - 70) \_\_\_\_\_
- Line 7. Multiply Line 6 by Line 1 by .01 \_\_\_\_\_
- Line 8. Percentage of the total journeyworker hours that the Contractor proposes to be worked by female journeyworkers during construction of the project. (Maximum figure - 15) \_\_\_\_\_
- Line 9. Multiply Line 8 by Line 1 by 0.04 \_\_\_\_\_
- Line 10. Percentage of the total Apprentice hours that the Contractor proposes to be worked by female Apprentices during construction of the project. (Maximum figure - 15) \_\_\_\_\_
- Line 11. Multiply Line 10 by Line 1 by 0.03 \_\_\_\_\_
- Line 12. Percentage of the total Laborer hours that the Contractor proposes to be worked by female Laborers during construction of the project. (Maximum figure - 15) \_\_\_\_\_
- Line 13. Multiply Line 12 by Line 1 by 0.01 \_\_\_\_\_
- Line 14. Summation of Lines 3, 5, 7, 9, 11, and 13 \_\_\_\_\_
- Line 15. Subtract Line 14 from Line 1 = Award Criteria Figure \_\_\_\_\_

Non-Federally Funded Instructions and Exemption Documents Bid Package No: AHCIB-VVOX-EP02  
 Terminal 1 Landside & Parking Improvements

## BID FORM CONTRACT BASE BID

BIDDER: \_\_\_\_\_

The Bidder agrees to submit its bid without limitations or exceptions, except as permitted by the Contract Documents.

The Bidder further agrees that if awarded the Contract, the Bidder shall perform the Contract with no limitations or exceptions.

The Bidder shall complete both this Contract Base Bid and the Award Criteria Figure for its bid. Contract Documents submitted without both figures may be rejected as non-responsive. The Contract Base Bid amount will be used to determine the Award Criteria Figure.

If no bid preferences are applicable, then the Award Criteria Figure is the Evaluated Bid Amount. If bid preferences or penalties are applicable, the Award Criteria Figure will be adjusted accordingly. The 4% City-Based Bid Incentive, 6% City-Based Bid Incentive, and 8% City-Based Bid Incentive may not be applied concurrently to compute the Evaluated Bid amount. The SBE/Veteran JV/Veteran-Owned Small Local Business Bid Incentive and the Veteran-Owned Subcontractor Utilization Bid Incentive may not be applied concurrently to compute the Evaluated Bid amount.

The Contract Base Bid shall include the entire scope of work and requirements of Part One, Part Two, Part Three and the Contract Plans of the Contract Documents.

A Contract in the amount of the Contract Base Bid will be awarded to the responsive and responsible Bidder, as determined by the CMAR, offering the lowest Evaluated Bid Amount. The CMAR may limit the total value of Bid Incentives during bid evaluation.

Note to AE: Select appropriate Schedule of Prices pages for Line Item or Lump Sum project; delete the unused pages:

### CONTRACT BASE BID

\_\_\_\_\_ (Words)  
 Dollars (\$) \_\_\_\_\_ (Figures)

**NOTE: STOP! COMPLETE THE BASIS OF CONTRACT AWARD CRITERIA DETERMINATION BEFORE COMPLETING THE AWARD CRITERIA FIGURE BELOW.**

### AWARD CRITERIA FIGURE

(Line 15 of the Canvassing Formula)  
 \_\_\_\_\_ (Words)  
 Dollars (\$) \_\_\_\_\_ (Figures)

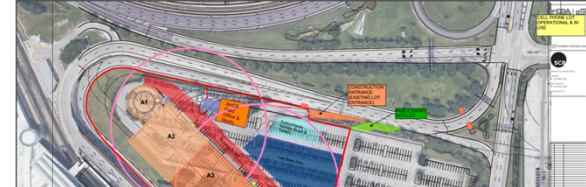
Non-Federally Funded Instructions and Exemption Documents Bid Package No: AHCIB-VVOX-EP02  
 Terminal 1 Landside & Parking Improvements

# BID PACKAGE – PRE BID CONFERENCE

## PROJECT INFORMATION PROVIDED

- Scope
- Phasing
- Requirements
- Bidding process, including bid forms
- Request for Information process
- Networking opportunity for subcontractors to meet interested bidders
- Site Visit

### PROJECT OVERVIEW - LOGISTICS



### AGENDA

Introduction
Project Overview
Trade Packages
Compliance
Safety
QA/QC
Contract Administration
Procurement
Potential Prime Contractors
Conclusion



# SUBMISSION

Provide total bid value

Attach completed Book Part One of Three for your applicable Trade Package

Click "Submit Bid"

Submit 1 Bid per Trade Package you are bidding

The screenshot shows a 'Create a Bid' form with the following sections:

- Scopes of Work:** A table with columns 'Scope of Work' and 'Amount'. A red arrow points to the 'Amount' column. Below the table is an 'Add Scope of Work' button and a 'Total: \$0.00' label.
- Inclusions:** A text area with a rich text editor toolbar.
- Exclusions:** A text area with a rich text editor toolbar.
- Comments:** A text area with a rich text editor toolbar.
- Attach File(s):** A section with a dashed border and the text 'Attach File(s) or Drag and Drop.' A red arrow points to this section.
- Buttons:** 'Cancel', 'Save for Later', and 'Submit Bid' (circled in red).

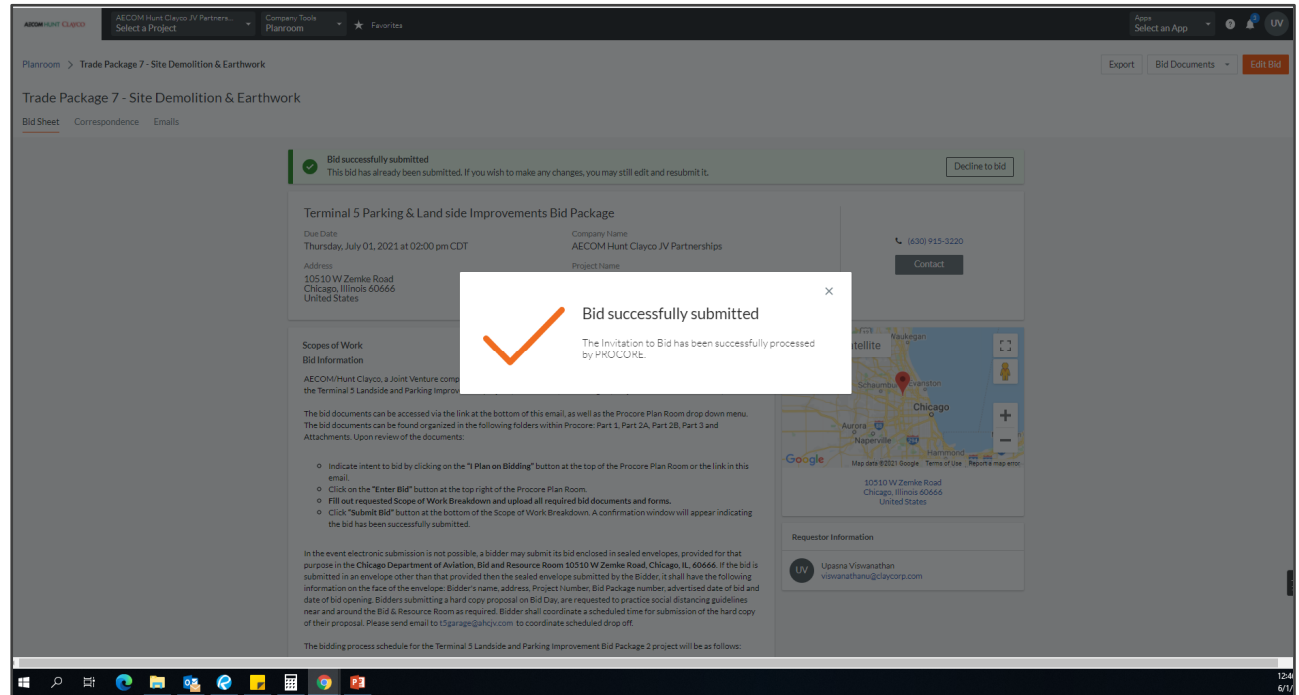
Background information visible in the sidebar includes:

- Terminal 5 Parking & Landside:** Due Date: Thursday, July 01, 2021 at 12:00 PM; Address: 10510 W Zemke Road, Chicago, Illinois 60666, United States.
- Scopes of Work Bid Information:** AECOM/Hunt Clayco, a Joint Venture, is the lead contractor for the Terminal 5 Landside and Parking Improvement project.
- Attachments:** The bid documents can be accessed via the 'Attachments' tab. Upon review of the attachments, users should indicate intent to bid by email, click on the 'Enter Bid' button, fill out requested Scope of Work, and click 'Submit Bid' when the bid has been successfully submitted.

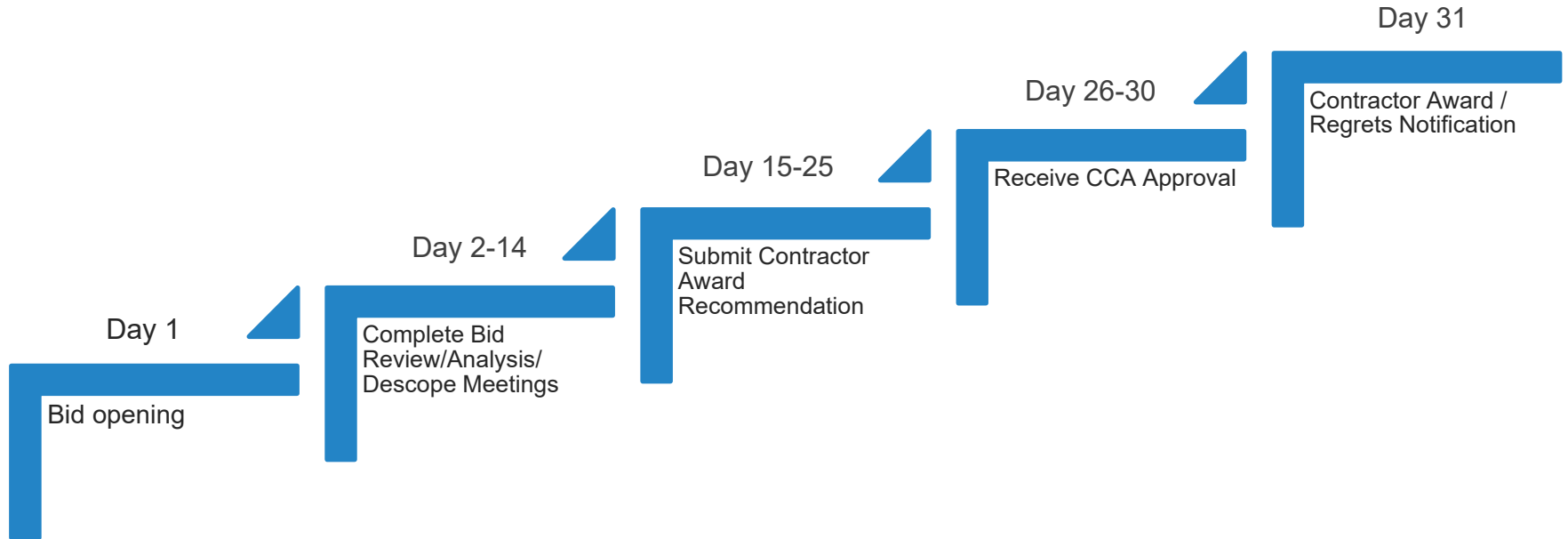


# SUBMISSION

If you have completed the process correctly, you will receive a “Bid successfully submitted” message.



# SUBMISSION - AFTER THE BID OPENING



# QUESTIONS/OPEN DISCUSSION



# FUTURE SESSIONS



To express interest in attending the program, please visit our website at [www.ahcjb.com](http://www.ahcjb.com) to complete an Aviation Learning Series Workshop form. Email invitations will also be sent.

**AECOM HUNT CLAYCO BOWA**

# SURVEY



Please complete the Aviation Learning Series survey emailed to all session participants.



# THANK YOU FOR YOUR TIME AND PARTICIPATION!

